

March 6, 2015
8:30 A.M.
Newport, Oregon

The City of Newport Wayfinding Committee met on the above date in Conference Room B of the Newport City Hall. In attendance were Ken Spencer, Robin Dennis, Linda Neigebauer, Frank Geltner, and City Council liaison Mark Saelens. Also in attendance was Bob Fuller, city staff. Committee member Chuck Forinash did not attend.

I. **Call to order:** The meeting was called to order at 8:30 AM.

II. **Approval of February 6, 2015 minutes**

The committee agreed to approve the minutes as posted.

III. **Update/review map edits/projects with large format spreadsheet**

Spencer added "sea lion docks" and "maritime museum" as proposed locations for map placements. A discussion ensued regarding several additional issues for committee consideration.

All existing maps should be added to the map updating list, noting "date of install" and a means of checking off completed items. Need to map the locations of current map installs. An inventory of existing materials will be obtained from City sign shops and added to the spreadsheet suite.

Also suggested was noting "Future Home of OMSI" as an update. It was noted this could be added to next year's edition as an overlay decal update.

Spencer will report back with costs per map.

Neigebauer suggested each committee member be assigned a number of signs/maps to check on a regular basis, noting condition, current information, etc.

The committee agreed there is a need for a detailed printed map of Newport, but unsure as to how to proceed.

It was also agreed it would be useful to amend the Wayfinding Committee resolution to include an ex-officio, non-voting staff member from the Chamber of Commerce as a committee member, or, alternatively, the committee could just invite a Chamber staff member to meetings.

There was a discussion about having an annual "wayfinding summit meeting" involving interested parties to discuss and develop strategy regarding wayfinding issues.

IV. **Status of motion from Feb. 2015 meeting**

The motion regarding officially naming the wayfinding map as "The Wayfinding Map" is supported by the City Manager.

V. **Committee comments**

To more effectively realize Resolution 2048, Exhibit C.1., and Goal #6 as sent to City Council:

Motion passed to recommend amending Ordinance 2.05.07(A): The Wayfinding Committee shall consist of eight members, to include an ex-officio, non-voting staff member of the Newport Chamber of Commerce.

Motion passed to recommend the Wayfinding Committee shall annually convene a “Wayfinding Summit Meeting”, to include interested parties (City, Port of Newport, ODOT, Chamber of Commerce, et. al.) to discuss wayfinding conditions in the City of Newport.

A discussion ensued regarding the continued need for street signs at US 101 and Hurbert. Dennis also noted Hwy. 20 east of Hwy 101 needs to be signed as E. Olive. Fuller advised he will contact ODOT on this.

Geltner requested another sheet be added to the Wayfinding spreadsheet for street sign issues such as noted above.

VI. Public Comments: None

VII. Develop next agenda

Develop motions for additional map placements, edits, etc.

VIII. Adjourned at 9:50 AM